



Exhibitor Manual



The 27th China International Disposable Paper EXPO

Exhibitor Manual

 Conference: Sep 22-23, 2020
Exhibition: Sep 24-26, 2020
Nanjing • China
Nanjing International Expo Center

**This manual contains important information
Please read carefully**

Organized by:	China National Pulp & Paper Research Institute Co., Ltd.
Hosted by:	China National Pulp & Paper Research Institute Co., Ltd. China National Household Paper Industry Association (CNHPIA)
Authorized by:	Ministry of Commerce of the People's Republic of China

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I. Exhibitor's Checklist

Simple Checklist keeps you up to date with exhibition preparation progress.

Please ensure that all orders are returned by the deadline stipulated.

Subject	Page No.	Return Form To	Deadline	Done (√)
Application Form of Electricity, Furniture, Water, Gas, Internet, Translation and Business Car Rental	23	project@zzexhibit.com	Aug 27, 2020	
Exhibitor Badges Form (Required)	24	cidpex@cnhpia.org	Aug 27, 2020	
VIP Clients Information Form	25	cidpex@cnhpia.org	Aug 27, 2020	
Hotel Reservation	25			
Visa Invitation Letter Application Form	28	cidpex@cnhpia.org	Aug 20, 2020	
CIDPEX2020 Conference Registration	29	Register online		

II. General Information

Organizer, Co-organizers and Supporters

Organized by:

China National Pulp and Paper Research Institute Co., Ltd.

Undertaker:

China National Pulp and Paper Research Institute Co., Ltd.
(China National Household Paper Industry Association (CNHPA))

Co-organized by:

Hengan International Group Co., Ltd.
Taison Technology (Group) Co., Ltd.
Cotton Incorporated
Foshan Xinfei Hygiene Materials Co., Ltd.
Jiangxi OK Science and Technology Co., Ltd.
INTERNATIONAL PAPER

Exhibition Sponsor:

Jingde Wanfang Daily Commodity Co., Ltd.
Zhejiang Hongan Paper Co., Ltd.
Imperial Palace Commodity (Shenzhen) Co., Ltd.
Dongguan CO-MO Adhesives Co., Ltd.
Sateri
Valmet (China) Co., Ltd.
Nantong Hengyi Label Co., Ltd.

Supported by:

China Chain Store & Franchise Association
Zhejiang Hygiene Products Chamber of Commerce
Fujian Hygiene Products Chamber of Commerce
The Sub-Council of Tissue Industry, Sichuan Paper Trade Association
Taiwan Nonwoven Fabrics Industry Association
ANFA
EDANA

INDA
BAHP
JHPIA
APCoHM
KTSD
BCH
Hyve Group
Brand 2 China

P & G Technology (Beijing) Co., Ltd.
 Beijing Beishute Maternity & Child Articles Co., Ltd.
 Beijing Sunpu Biochem. Tech. Co., Ltd.
 Beijing Dayuan Nonwoven Fabric Co., Ltd.
 Beijing Beishute Science & Technology Development Co., Ltd.
 Beijing Daddy's Choice Science and Technology Co., Ltd.
 Tianjin Yiyi Hygiene Products Co., Ltd.
 Little Nurse (Tianjin) Industry & Commerce Development Co., Ltd.
 Hebei Yihoucheng Commodity Co., Ltd.
 Baoding Gangxing Paper Co., Ltd.
 Hebei Xuesong Paper Co., Ltd.
 Hebei Golden Doctor Group Co., Ltd.
 Baoding Yusen Hygiene Products Co., Ltd.
 Baoding Dongsheng Sanitary Products Co., Ltd.
 Kimberly-Clark (China) Co., Ltd.
 Unicharm Consumer Products (China) Co., Ltd.
 Kao (China) Holding Co., Ltd.
 Shanghai Welfare Group Co., Ltd.
 Shanghai Orient Champion Tissue Co., Ltd.
 Shanghai Foliage Industry Co., Ltd.
 Shanghai Zihua Enterprise Co., Ltd.
 Shanghai Fengge Nonwoven Co., Ltd.
 Shanghai Kingfo Industrial Co., Ltd.
 H.B. Fuller (China) Adhesives Ltd.
 Bostik (Shanghai) Management Co., Ltd.
 Shanghai E-way Industry Co., Ltd.
 Fabio Perini Shanghai Co., Ltd.
 Nordson (China) Co., Ltd.
 Shanghai Soontrue Fengguan Packagaing Automation Co., Ltd.
 KNH Enterprise (Shanghai) Co., Ltd.
 Gold Hongye Paper Group Co., Ltd.
 Yuen Foong Yu Investment Co., Ltd.
 Shengda Group Jiangsu Kaisheng Paper Co., Ltd.
 Jiangsu YOAI Technology Co., Ltd.
 Reifenhauser Plastic Machinery (Suzhou) Co., Ltd.
 Nanjing Songlin Doctor Blade & Saw Manufacture Co., Ltd.
 FiberVisions (China) Textile Products Ltd.

Yixing Danson Science and Technology Co., Ltd.
 ITW Dynatec Adhesive Equipment (Suzhou) Co., Ltd.
 Suzhou Suning Underpad Co., Ltd.
 King's Choice (Nanjing) New Material Co., Ltd.
 Hangzhou Coco Healthcare Products Co., Ltd.
 Hangzhou Qianzhiya Sanitary Products Co., Ltd.
 Hangzhou Zhenqi Sanitary Products Co., Ltd.
 Hangzhou Yuhong Health Products Co., Ltd.
 Satellite Science & Technology Co., Ltd.
 Zhejiang Youquan Care Products Technology Co., Ltd.
 Hangzhou Credible Sanitary Products Co., Ltd.
 Hangzhou New Yuhong Intelligent Equipment Co., Ltd.
 Formosa Industries (Ningbo) Co., Ltd.
 Nanliu Enterprise (Pinghu) Co., Ltd.
 Kawada Sanitary Products (Zhejiang) Co., Ltd.
 Hangzhou Shujie Health Products Co., Ltd.
 Hangzhou Jingan Industrial Investment Co., Ltd.
 Zhejiang Huazhang Technology Co., Ltd.
 Heng Chang Machinery Co., Ltd.
 Futian Machinery Co., Ltd.
 U-play Corporation
 Fujian Hengli Group Co., Ltd.
 Chiaus (Fujian) Industrial Development Co., Ltd.
 Daddybaby Corporation Ltd.
 Fujian New Yifa Group Co., Ltd.
 Megasoft (China) Co., Ltd.
 Fujian Liao Paper Co., Ltd.
 Insoftb (China) Co., Ltd.
 Xiamen Yanjan New Material Co., Ltd.
 Hanwei Machinery Manufacturing Co., Ltd.
 Banglida (Fujian) New Materials Co., Ltd.
 Fujian Qiaodong New Material Co., Ltd.
 Fujian Qifeng Technology Co., Ltd.
 Sanming PNV Machinery Co., Ltd.
 Quanzhou Tianjiao Lady & Baby's Hygiene Supply Co., Ltd.
 Fujian Manshanhong New Material and Technology Co., Ltd.
 Quanzhou luojiang Huifeng Sanitary Products Co., Ltd.
 Quanzhou Zhongsen Health Materials Co., Ltd.
 Jinjiang Haina Machine Co., Ltd.
 Fujian Minghe New Material Technology Co., Ltd.

Innova Packaging Group
Dongshun Group Co., Ltd.
Shandong Chenming Paper Holdings Ltd.
Shandong Nuoer Biological Technology Co., Ltd.
Jofo Nonwovens Co., Ltd.
Shandong Sun Household Paper Co., Ltd.
Luohe Yingge Tissue Paper Industry Co., Ltd.
Henan Simulect Health Products Co., Ltd.
Hubei C-BONS Co., Ltd.
CHTC Jiahua Nonwoven Co., Ltd.
Hunan Cosom Baby Care-Products Co., Ltd.
Hunan Yido Necessaries of Life Co., Ltd.
Hunan Suitsky Household Products Co., Ltd.
Hunan Shajoy Sanitary Articles Co., Ltd.
Vinda International Holdings Limited
C&S Paper Co., Ltd.
Dongguan White Swan Paper Products Co., Ltd.
Kingdom Healthcare Holdings Limited Guangdong
Foshan Kayson Hygiene Products Co., Ltd.
Guangdong Yinyin Co., Ltd.
Guangdong Winsun Personal Care Products Inc., Ltd.
Zhongshan Jiajian Daily-use Products Co., Ltd.
Dongguan Changxing Paper Co., Ltd.
PurCotton Era Science and Technology Co., Ltd.
Guangdong Bilun Household Paper Industry Co., Ltd.
Foshan Nanhai Beautiful Nonwoven Co., Ltd.
Baosuo Paper Machinery Manufacture Co., Ltd.

Nanhai Dechangyu Machinery Manufacture Co., Ltd.
Dongguan Jumping Machinery Manufacture Co., Ltd.
Foshan Zhaoguang Paper Machinery Manufacture Co., Ltd.
Guangzhou Xingshi Equipments Co., Ltd.
Guangdong Kawada Sanitary Products Co., Ltd.
Guangdong Magic Sanitary Articles Co., Ltd.
New Sensation Sanitary Products Co., Ltd.
Guangdong Kangyi Hygiene Products Co., Ltd.
Foshan Bangbao Sanitary Products Co., Ltd.
Guangzhou H & C Sanitary Products Co., Ltd.
Dongguan Tianzheng Paper Co., Ltd.
Guangdong Obee Personal Care Products Co., Ltd.
Caredaily (Shenzhen) Technology Development Co., Ltd.
Guangdong Focus Hotmelt Co., Ltd.
Guangzhou Yuesheng Industry and Trade Co., Ltd.
TechAdhesion Systems Ltd.
Guangxi Guangye Guitang Sugar Group Co., Ltd.
Ningxia Zijinghua Paper Co., Ltd.
Chongqing Baiya Sanitary Products Co., Ltd.
Treasure Health Co., Ltd.
Sichuan Vanov New Material Co., Ltd.
Sichuan Petrochemical Yashi Paper Co., Ltd.
Guizhou Capable International Sanitary Products Co., Ltd.
Yunnan Baiyao Qingyitang Industrial Co., Ltd.

Official Media: *Tissue Paper and Disposable Products* magazine, www.cnhpia.org
Official QQ: 800081501 Wechat: cnhpia

Supporting Media:

NONWOVENS INDUSTRY

TECHTEX INDIA

ME TISSUE

Print Media

Pulp and Paper Technology

Paper MiddelEast La Papeterie

China Pulp & Paper Magazines Publisher

China Pulp & Paper Industry

Paper and Paper Making

Light Industry Machinery

Coding and identification magazine

Fortune Paper

Household Paper and Equipment

Nonwovens Industry China

Sanitary Products

www.baobei360.com

www.pml14.com

www.cfzy.net

www.weishengzhi.cn

www.chinapaper.net

www.zhongzhi.cn

www.6lmami.com

meeting.sci99.com

paper.sci999.com

www.wsypw.com

cn.made-in-china.com

www.chinapulp.cn

www.tnc.com.cn

meeting.fert365.com

www.ppzhan.com

www.158mao.com

www.inda.org

www.edana.org

www.asianonwovens.org

www.jhpia.or.jp

www.bch.in

www.nonwovens-industry.com

www.metissue.com

www.indonesiaprintmedia.com

www.tradeindia.com

10times.com

www.pulpandpaper-technology.com

[www.parper first.info](http://www.parper.first.info)

Contacts of Exhibition Service

Service	Company Name	Person in Charge	Position	Tel	Mobile Phone Number (WeChat)	Email
Organizer	CNPPRI/ CNHPIA	Ms. Lucy (Cao Baoping)	Project manager	86-10-64778179	86-13671398980	cidpex @cnhp ia.org
		Mr. Jim (Ge Jiming)	Project assistant	86-10-64778193	86-13520363367	
		Ms. Becky (Zhang Huabin)	Project assistant	86-10-64778191	86-13810673032	
		Ms. Lily (Hanying)	Pavilion manager (Hall 4-5, Raw Materials Pavilion)	86-10-64778192	86-18810414734	
		Ms. Andy (Fu Xianling)	Pavilion manager (Hall 5-6, Disposable Hygiene Products Pavilion)	86-10-64778178	86-13621068421	
		Mr. Jim (Ge Jiming)	Pavilion manager (Hall 6, Tissue Paper Pavilion)	86-10-64778193	86-13520363367	
		Ms. Janet (Wangxiao)	Pavilion manager (Hall 8-9, Disposable Hygiene Products Machinery Pavilion)	86-10-64778194	86-18601289070	
		Ms. Anna (Qi Xiaohua)	Pavilion manager (Hall 7-8, Tissue Machinery & Tissue Converting Machinery and Related Apparatus Pavilion)	86-10-64778183	86-15801354817	
		Mr. Jim (Ge Jiming)	Pavilion manager (Hall 9, Disposable Packing Machinery Pavilion)	86-10-64778193	86-13520363367	
		Mr. Frank (Li Zhibin)	Rental service of meeting room	86-10-64778185	86-15810592591	
		Mr. Jack (Zhang Shengyou)	Manager of on-site advertising and FOCUS Conference	86-10-64778180	86-15210326188	

Official Contractor	GL events Live (Shenzhen) Co., Ltd.	Mr.Zhong	Project manager	86-755-81488483	86-18128860277	project@zzexhibit.com
		Ms.Bai	Construction application, rental service and	86-755-81488483-647	86-18128860480	
		Ms.Liu	consultation of furniture, water, electricity, Internet, etc	86-755-81488483-626	86-18128860292	
		Ms. Guo	Contractors for Raw Space (Design and Contract)		86-13631663014	Yuki_guo@gl-events-zzx.live
		Ms. Liang			86-13713936890	cora_liang@gl-events-zzx.live
Freight Forwarder	Giantexpo Service Int'L	Tony Dong	Freight Deliveries		86-13901363395	tonydongexpo@foxmail.com
Hotel Reservation	Expo Supply Chain Management Co., Ltd.	Xiaobo Wu	Hotel Reservation	86-10-864600766-825	86-13651098342	trip@exposcm.com

Exhibition Schedule

Unofficial Build Up Time--Unload Construction Material and Build (Note: only contractors who attend pre-exhibition safety meeting and finish all the entry procedures, can build up in the unofficial building up time for free)

Sep 20, 2020 (Sunday)	12:00-18:00	Raw space building (Only Hall4-6)
Sep 21, 2020 (Monday)	08:30-14:00	The machinery in the demonstration area come in the hall Raw space building (Only Hall4-6)
	14:00-18:00	The machinery in the demonstration area come in the hall; Raw space building

Build Up Time		
Sep 22, 2020 (Tuesday)	08:30-18:00	Raw space building
Sep 23, 2020(Wednesday)	08:30-18:00	Raw space building
	09:30-18:00	Standard booth building

Show Time		
Sep 24-25, 2020 (Thursday- Friday)	08:30	Open to exhibitors
	09:30	Open to visitors
	16:30	Stop issuing Visitor Cards
	17:00	Close to visitors
	17:30	Exhibitors leave the hall; Exhibition hall closes
Sep 26, 2020 (Saturday)	08:30	Open to exhibitors
	09:30	Open to visitors
	15:30	Stop issuing Visitor Cards
	16:00	Close to visitors (Exhibitors should not break down before 16:00)

Breakdown Time		
Sep 26, 2020 (Friday)	16:00-22:00	Exhibiting products removal

Exhibitors Registration Time and Place

Registration Time:	
Sep 20-22, 2020	08:30-18:00
Sep 23, 2020	08:30-12:00
Registration Place:	
Registration Hall 3B, Nanjing International Expo Center (Address: No. 300, Jiangdong Middle Rd., Hexi, Nanjing, Jiangsu, China)	
Registration Procedure:	
Exhibitors should take the "Agreement" (digital version is acceptable) and Business Card to activate the Electronic Exhibitor Badges before they enter the exhibition hall to build up.	
Note:	
The exhibitors should activate the Electronic Exhibitor Badges before 12:00 noon on Sep 23, otherwise cannot enter the exhibition hall during the build-up and show time.	

Exhibition Venue

Nanjing International Expo Center

Address: No.300, Jiangdong Middle Rd., Hexi, Nanjing, Jiangsu, China

Tel: 86-25-52001000

Please log on the official website and find the Traffic Guide as the following link:

<http://en.cnhpia.org/cidpex.html>

Pavilions Distribution Plan and Visit Route (Please refer online)

<http://en.cnhpia.org/cidpex.html>

Main Functional Area Plan (Please refer online)

<http://en.cnhpia.org/cidpex.html>

III. Services Provided by the Organizer

Services	Detailed Information
1. Booth	The organizer provides standard booth and raw space.
2. Show Directory	The organizer publishes the show directory including the profile of exhibitors (in both English and Chinese, about 30,000 copies) and gives to the exhibitors (5 copies) and pre-registered visitors for free.
3. Exhibitor/Visitor badges	The organizer provides E-exhibitor Badges and E-visitor Badges for free.
4. Free publicity before the exhibition	As the official media, <i>Tissue Paper and Disposable Products</i> magazine and the Wechat platform (cnhpia) provide full coverage of the show. The show preview will be published on <i>Tissue Paper and Disposable Products</i> magazine in February, 2020 to publicize exhibitors' products, technology and new moves.
	The organizer cooperates with overseas professional media to publish show preview and advertisement.
	The organizer participates in industry exhibitions abroad to introduce CIDPEX brand overseas and further enhance its international influence.
5. Strengthen the invitation of dealers and improve the exhibiting effect of tissue paper and disposable hygiene products manufacturers	Send specially designed invitation to retailers, dealers, and buyers from supermarket/store and maternal and baby channel.
6. Give industry publication for free	<i>Tissue Paper and Disposable Products</i> magazine for one year (value: 140 USD)
	One copy of <i>2018/2019 Directory of Tissue Paper & Disposable Products [China]</i> (value: 500 USD)
7. Short-message and email service	The organizer provides free short-message and email service to help the exhibitors participate in the exhibition smoothly and efficiently.
8. Help the exhibitors to invite clients	The organizer provides free VIP and potential clients invitation service for the exhibitors, including sending invitation before exhibition, telephone invitation, email, etc.
9. Official Stand Contractor	Official stand contractor builds standard booth, rents furniture and applies for water supply and electrical items.
10. Official Freight Forwarder	The official freight forwarder is responsible for the international and domestic logistics, going in and out the exhibition hall, warehousing, customs declaration and some other exhibits related logistics services.

11. Interview of the exhibitors	The organizer will interview some exhibitors which have made big progress in recent years and publish the interviews in <i>Tissue Paper and Disposable Products</i> magazine. The press releases about new products, contract signed during the exhibition, customers reception, etc. will be published in the CIDPEX review edition. The review edition will be given to the exhibitors for free.
	Provide full media coverage for exhibitors.
12. Security	The security department of Nanjing International Expo Center will provide on-site security service.
13. Cleaning	Cleaning service before and after the exhibition every day.
14. Free shuttle bus/	Free shuttle bus will be used to pick up visitors and exhibitors from hotels to exhibitions center and between pavilions.
15. Varied snacks	Provide varied Chinese and western food in the show.
14.FOCUS Tissue & Hygiene Conference	Focus on tissue and hygiene industries, gather industrial experts around the world, and concentrate on hot topics for deep analysis, conversation and discussion, building a professional exchange platform of “opening, sharing, cooperation and win-win” for domestic and foreign enterprises.
15. Attracting overseas visitors	The organizer publicizes the exhibition on the related international conference, magazines and websites. Send out the English show preview, and cooperate with industry medias, association and chamber of commerce to expand the visibility.
16. Services after exhibition	The organizer provides Report on CIDPEX2020 Visitors Analysis.

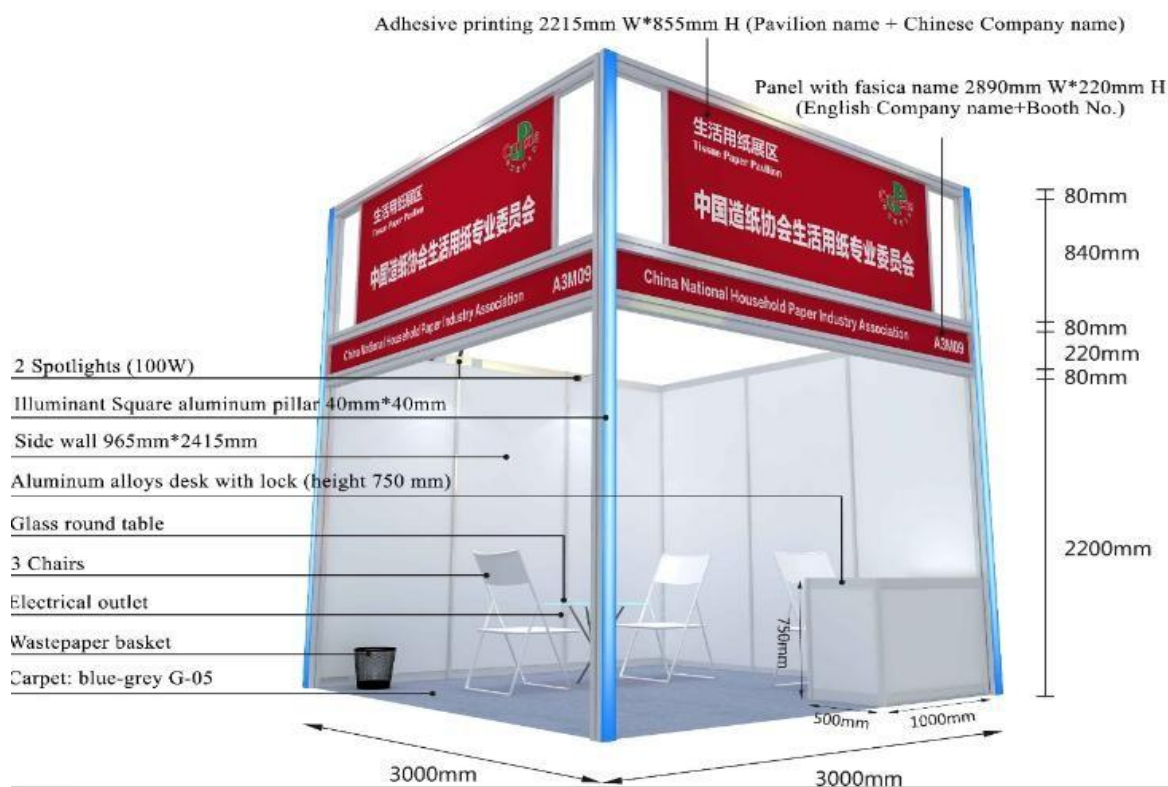
IV. Stand Construction

Standard Shell Scheme Booth

Requirements for Standard Booth:

1. The maximum power capacity inside standard booths is 500W. It's only for the exhibitors to use laptops or low capacity electrical equipment. If the exhibitors need high-capacity electricity power, please apply to the official contractor.
 2. The exhibitors should not remove or take out any electrical equipment in the standard booth.
 3. The exhibitors should not change the structure or equipments inside the booth. The exhibitors should ask for the official contractor's advice before changing the basic equipment inside the booth.
 4. If the exhibitors change and reconstruct the standard booth during the build-up time, the organizer will treat this booth as raw space and not provide any equipment (including carpet) inside the booth. The exhibitor should pay construction fee of standard booth, management fee of raw space, cash pledge payment of safety and cleaning to the official contractor and apply for electricity power, etc.
 5. The electricity inside the standard booth will be on from 10:00 am on Sep 23,2020.
 6. The fascia name on the panel will be the same as the one on booth confirmation form.
- Please contact the organizer before **Aug 27, 2020** if you want to change it.



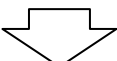

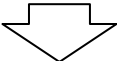
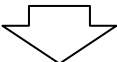
Basic Equipments: side walls surrounded, carpet inside the booth, two spotlights, one reception desk, three chairs, one glass round table, one electrical outlet (within 500W), one wastepaper basket.



Raw Space Stand

Relevant Provisions for Raw Space Construction

1. Bootharea $\leq 36\text{m}^2$, the maximum height of the stand should be:4m; Bootharea $>36\text{m}^2$, The maximum height of the stand should be: 4.5m
2. Second floor structure and hanging point on the ceiling is not permitted.
3. To create a good exhibition environment, audio equipment is not allowed to use inside the exhibition hall. Exhibitors who use the visual equipment (including LED, plasma television, touch screen, etc.) inside the hall should sign the Commitment on the Management of Visual Equipment and Volume Control and pay the guarantee fund. The exhibitors should strictly abide by the “Commitment”, otherwise, the organizer has the right to clean up illegal exhibits and the guarantee fund will not be returned.
4. Contractors of Raw Space should go through relevant procedures:

Before exhibition	Rent the electricity power, furniture, etc. submit the booth drawings and other documents to the official contractor (Deadline: Aug 27, 2020)
	
	Once the documents are approved by the official contractor, pay the raw space management fee, pledge payment of safety construction and cleaning, construction pass badges fee, rental fee, etc.
	
Build-up time	Go to onsite service center (Registration Hall 3B) to complete the entry process with relevant receipt and signed “Nanjing International Expo Center Safety Responsibility Commitment”
	
	Scan the ID card of contractor’s onsite responsible person
	
	Get the construction passes and construction permit with the receipt or remittance note
	
Break down time	Get the truck entry permit
	
After the exhibition	Return all the rented staff. Make sure the cleaning is done and there is no safety accident. Proceed the break down procedure at the onsite service center
	For payment made by card and bank remittance, the pledge will be returned within 30 days after the exhibition.

All contractors of raw space should submit the following materials to Official Contractor: GL events Live (Shenzhen) Co., Ltd. Before **Aug 27, 2020**. Anything later than this time will not be

accepted. One copy of Approval Receipt will be sent once the materials are approved. An extra payment of 2000 RMB will be charged for onsite material reviewing (include supplementary material) and the construction time may also be delayed.

In case the materials are not successfully received, please contact the official contractor if you don't receive any reply 3 days after submitting them.

Contacts: Jianhua Liang Email:project@zzexhibit.com

Mobile: 86-19925215077

Please indicate "CDIPEX2020 + Booth No."

No.	Documents to be submitted (please submit by email, no fax)	Notes
01	Application Form and Safety Contract of Raw Space Construction, Nanjing International Expo Center Entry Safety Responsibility Commitment. (see Table 1)	1. Should be filled completely, signed and stamped (by both exhibitor and contractor) 2. Exhibitors who use the visual equipment (including LED, plasma television, touch screen, etc.) inside the hall should sign the Commitment on the Management of Visual Equipment and Volume Control and pay the guarantee fund.
02	Qualification certificate of the contractors	The contractors should haveexhibition structures construction grade certification (with stamp)
03	Copy or scanned copy of contractor's business license	Business license should show the business scope (with stamp)
04	Copy or scanned copy of contractor's legal representative's ID	Provide the mobile number of onsite responsible person to deal with possible problems (with stamp)
05	Copy or scanned copy of contract between exhibition contractor and exhibitor	Provide home page and both parties signature and stamp page
06	Copy or scanned copy of contract between exhibition contractor and construction factory	Provide home page and both parties signature and stamp page
07	Copy or scanned copy of construction factory's business license	Display the contents of the business scope (new business license can be sent to the website of the Trade and Industry Bureau after the screenshot),(with stamp)
08	Copy or scanned copy of construction factory's legal representative and onsite responsible person's ID	Provide the mobile number of onsite responsible person to deal with possible problems (with stamp)
09	Copy or scanned copy of special operation certificate for special operators	On-site construction electrician needs to provide a copy of electrician certificate (front and back of IC card) or sweeping area, and the certificate must be reviewed and approved on time.(with stamp)

10	Information of Contractor's workers and their ID card copy	Name, gender, phone number, ID card number and ID card copy
11	Color design sketch	Full view (including front, side and top views)
12	Design plan construction structure	Indicate the main load-bearing structure wall and support position, wall thickness, beam span, etc., indicating the overall capping area of the booth
13	Material and size of the design scheme	clearly indicate the overall size (length, width, height) of the booth and the use of materials
14	Distribution System Diagram	Describe the total power consumption, total switch rated current / voltage, using wire specifications and laying methods, booth electricity consumption calculation book
15	Electrical equipment layout plan	Specify the type, specifications, installation location of lamps and sockets, and the specific installation location of electricity control box
16	Insurance policy	Provide the confirmation of the insurance company (cannot proceed with the entry process without an insurance policy)

Note: Please locate your own booth carefully on the floorplan and make the booth design according to the size of the exhibition hall.

5. The fees should be paid for raw space constructions include:

Item	Unit	Price	Deadline	Payment method	Contacts
Management fee of raw space	m ²	28 Yuan/m ²	Before Aug 27, 2020	Wire transfer before hand. No discount for payment onsite.	Ms.Bai Mobile: 86-755-8148 8483-647 Email: project@zze xhibit.com Please indicate
	m ²	38 Yuan/m ²	After Aug 27, 2020		
Construction pass badges fee	Per copy	10 Yuan/copy			
Rental payment for furniture		Standard price	Apply before Aug 27, 2020		
Payment for water, electricity, compressed air		Pre-rental discount	Before Aug 27, 2020		

Internet and furniture		Standard price	After Aug 27, 2020		"CIDPEX20 20 + Booth No."
Construction Permit	Per copy	15 Yuan/copy			
Pledge payment of safety construction and cleaning	Conventional Construction	100 m ² or below	16000 Yuan	Before Aug 27, 2020 or Sep 20-23, 2020	Onsite Contacts: Ms.Bai (Service Cener)
		101m ² -200 m ²	20000 Yuan		
		201m ² -400 m ²	30000 Yuan		
		Above 400 m ²	40000 Yuan		
	Green Exhibition Construction	100 m ² or below	8000 Yuan		
		101m ² -200 m ²	10000 Yuan		
		201m ² -400 m ²	15000 Yuan		
		Above 400 m ²	20000 Yuan		

6. Over-Time Cost Standard

Service Object	Time		
	17:30-22:00	22:00-24:00	
Exhibitor (36-72 m ²)	28 Yuan/ m ²	30 Yuan/ m ²	The payment should be made to the official contractor: GL events Live (Shenzhen) Co., Ltd.
Exhibitor (73-100 m ²)	25 Yuan/ m ²	28 Yuan/ m ²	
Exhibitor (101 m ² and above)	22 Yuan/ m ²	26 Yuan/ m ²	

Notes:

1. Work time during build-up period: before 18:00 on Sep 22 and 23.

When work beyond the above time, the exhibitor should apply to the official contractor before 16:00 and go to the service desk to complete the procedure.

2. Payment method: card

3. Normally, work after 24:00 is not allowed.

4. The booth smaller than 36 m² will be calculated as 36m².

5. Under special circumstances, over-time cost after 24:00 will be 20 Yuan/m²•h.

7. Recommended Contractors for Raw Space

GL events Live (Shenzhen) Co., Ltd. Contact:

HanZhou

Mobile:86-18128860490

E-mail:wy_zhouhan@163.com

Contact: Hongting Zheng

Mobile:86-17724223717

E-mail: 401647971@qq.com

Please indicate "CIDPEX2020 + Booth No."

“Green Exhibition” Program

In order to implement the national energy conservation and emission reduction policy, reduce the exhibition resources and energy consumption, promote the transformation and upgrading of CIDPEX and better serve the exhibitors, the organizer decides to continue to advocate and promote the “Green Exhibition” program:

The organizer and official contractor has made dozens of economical “Green Exhibition” design. The design can not only satisfy most exhibitors’ demand, but also reduce the cost and improve the building-up and breaking-down speed.

Welcome exhibitors to participate in the “Green Exhibition” Program and promote the sustainable development of CIDPEX.

Contact: Han Zhou

Mobile: 86-18128860490

E-mail:wy_zhouhan@163.com

Contact: Hongting Zheng

Mobile: 86-17724223717

E-mail: 401647971@qq.com

Please indicate "CIDPEX2020 + Booth No."

“Green Exhibition” Program Types:





Formoreprogramtypes, pleasecontactwith Ms. Liang 86-13713936890

Rent of Electricity, Furniture, Water, Internet, Compressed air, Translation and Business Car

Electricity					
Items	Size	Unit	Rent fee before June 10 ,2020(Yuan)	Rent fee after June 10, 2020 (Yuan)	Notes
Temporary electricity during build-up time	220V/16 A	1 piece for the build-up period	280	310	<ol style="list-style-type: none"> 1. Include material fee, installation fee, management fee and electricity fee. Electricity control box is not included. Exhibitors should carry their own electricity box which satisfies safety regulations. 2. The electricity for build-up period is for 4 days. No extra charge during the over-time work period. 3. The electricity for exhibition period will be supplied on 10 am one day before the exhibition. The exhibitors can apply for electricity at the official contractor's onsite service center (Corridor in Registration Hall 3B) if they need the electricity earlier. 4. 10% service fee will be charged for onsite apply/removal/change of electricity/gas/water during exhibition. <p>Special reminder: those who intentionally conceal, underreport and omit electricity power will be given 1-2 times punishment, depending on the real damage. If the behavior results in personal injury and property damage, the legal liability of the responsible person will be investigated.</p>
	380V/16 A		370	410	
	24 hours electricity supply (220V/16 A)	1 piece for the exhibition period	460	520	
	24 hours electricity supply (380V/16 A)		740	830	
	Electricity for machinery during build-up and removal period	1 piece for 1 hour	280	310	
Electricity supply during exhibition (I)	220V/16A	1 piece for the whole exhibition period	280	310	
	380V/16A		460	520	
	380V/25A		740	830	
	380V/32A		1100	1200	
	380V/50A		1670	1900	
	380V/60A		2300	2600	
Electricity supply during exhibition (II)	380V/100A		3220	3600	
	380V/150A		5060	5700	
	380V/200A		6900	7800	
	380V/300A		11500	13000	
	380V/400A		15000	17000	

Water and gas			
Item	Rent fee before Aug 27, 2020 (Yuan)	Rent fee after Aug 27, 2020 (Yuan)	Unit
Water DN20	1850	2100	1 piece for the whole exhibition period
Gas (external diameter 6mm, 100L/min)	575	650	
Gas (external diameter 10mm, 300L/min)	1150	1300	
Gas (external diameter 16mm, 600L/min)	1725	1950	
Gas (external diameter 20mm, 1000L/min)	2300	2600	

Internet					
Items		Deposit	Rent fee before Aug 27, 2020 (Yuan/period)	Rent fee after Aug 27, 2020 (Yuan/period)	Note
High Speed Internet Dynamic IP	4M	50yuan/day	600	780	Share 100M internet. Dynamic IP. Include the fees for set-up, debug, and support. Connect to the booth with a single line.
	10M	50yuan/day	800	1050	

Translation & Business Car		
Item	Price	Note
Chinese-English translation	Negotiable	Contacts: Haiwei Lu Email: project@zzexhibit.com Mobile: 86-17603089326 Please indicate "CIDPEX2020 + Booth No."
Chinese-French translation		
Business car rental (Nanjing)		

Additional Furniture										
No.	Items	Size (height * width * length/mm)	Unit	Rent Fee (Yuan)		No.	Items	Size (height * width * length/mm)	Unit	Rent Fee (Yuan)
1	Folding chair	White	1 piece per exhibition period	20		17	Exhibit shelf	1800×350×900	1 piece per exhibition period	350
2	Leather chair	Black		100		18	TV cabinet	750×500×500		200
3	Aluminum chair	Silvery		50		19	Folding Table	750×400×1200		80
4	Bar chair	White		120		20	Electrical outlet			50
5	Simple table	750×500×1000		70		21	Outlet group			50
6	Reception table A	750×500×1000		85		22	Chain pillar	1 m		50
	Reception table B	1000×500×1000		125		23	Long leg Spotlight	28W		80
7	Glass round table	Diameter 800		180		24	Metal halogen lamp	100W		250
8	Flat display shelf	950×300		40		25	Water dispenser			100
	Slope display shelf	950×300		50			Drink water			30
9	Side wall	2500×1000		100		26	Refrigerator	93 L		800
10	Low cabinet	750×500×1000		350		27	Table cloth	1500×1500		50
11	High showcase B	2000×500×1000		400		28	Side wall remove	2500×1000		80
12	Low showcase	1000×500×1000		400		29	Booth remove	9 m ²		300
13	Carpet	All kinds of colors (Made in China)		25		30	Big panel remove			100
14	Folding door	2000×950		250		31	Small panel remove			50
15	Trap cut booth	500/1000×500×1000	m ²	250		32	Making big panel onsite			200
16	One person reception desk	H750	1 piece per exhibition period	250		33	Making small panel onsite			100

Notes:

1. Rent furniture after Aug 27, 2020 or onsite will be charged 30% more rent fee.

1. The rental fee is for the exhibition period. The rental fee will be doubled when the time exceeds the exhibition period.

2. 30% fee will be charged for return or exchange after rental.

3. The furniture in the standard booth cannot be traded for cash. The exhibitor should not take the furniture from other booth without permission.

Exhibition Furniture Samples

					
1-Folding Chair	2-Leather Chair	3-Aluminum Chair	4-Bar Chair	5-Simple table 750*500*1000mm	6. Reception table A 750*500*1000 mm
					
6-Reception table B 1000*500*1000 mm	7-Glass round table (Diameter 800mm)	8-Flat/Slope display shelf 950*300 mm	9-Remove/add side wall 2500*1000 mm	10-Low cabinet 750*500*1000 mm	11-High showcase A 2500*500*1000 mm
					
11-High showcase B 2000*500*1000 mm	11-High showcase C 2500*500*500 mm	12-Low showcase 1000*500*1000 mm	13-Carpet (300g)	14-Folding door 2000*950 mm	15-Square table 750*700*700 mm
					
16-Trip cut booth 500/1000*500*1000 mm	17-1/4 Reception desk 750*500*500 mm	18-One person arc reception desk 750mm	19-Exhibit shelf 1800*350*900 mm	20. TV cabinet 750*500*500 mm	21-Folding table 750*400*1200 mm
					
22-Electrical outlet	23-Outlet group	24-Chain pillar	25-Long leg spotlight 100W	26-Metal halogen lamp 150W	27-Water dispenser
					
28-Refrigerator 93L	29-Table cloth				

**Application Form of Electricity, Furniture, Water, Gas,
Internet, Translation & Business Car Rental**

Exhibition	CIDPEX2020			Exhibitor's Name				
Booth No.				Tel			Fax	
Contacts				Mobile			Email	
Electricity Application								
Temporary electricity during build-up time	V/A			Number			Note	
Electricity supply during exhibition	V/A			Number			Note	
Furniture Application								
1.	Item		Size		Number			Note
2.	Item		Size		Number			Note
3.	Item		Size		Number			Note
4.	Item		Size		Number			Note
5.	Item		Size		Number			Note
Water and Gas Application								
Item						Number		
Item						Number		
Internet Application								
Internet				Number			Note	
Translation & Business Car Rental								
Chinese-English translation				Chinese-French translation			Business car rental	

Note: Please fill in this form, send it to **GL events Live (Shenzhen) Co., Ltd.** and make the payment before **Aug 27, 2020**. Any application on-site will not enjoy the discount price and the required item may not be available.

Contacts: Haiwei Lu

Tel: 86-17603089326

Email: project@zzexhibit.com

Please indicate "CIDPEX2020 + Booth No."

V. Exhibitor Badges

Please fill in the form for exhibitor badges and send it back with passport copies to cidpex@cnhpia.org before

Aug 27, 2020

Exhibitor Badges Form (Required)

(3 Badges at most for one 9sqm Booth)

Company	Name	Position	Email

VI. Freight Deliveries

Official Freight Forwarder – Giantexpo Service Int'L

Giantexpo is responsible for the international and domestic logistics, going in and out the exhibition hall, warehousing, customs declaration and some other exhibits related logistics services. Only the official Freight Forwarder will be allowed to operate within the exhibition hall.

Contacts:

Mr. Tony Dong Mobile: 86-13901363395

Email: tonydongexpo@foxmail.com

VII. VIP Clients Invitation

In order to improve the effect of the exhibition, the exhibitors can invite overseas and Chinese clients or friends to visit the show. The organizer can help with the visitor registration and visa application.

Please fill in the following “VIP Clients Information Form” and send back to cidpex@cnhpia.org before **Aug 27, 2020**. We will send the visitor registration confirmation letter to your client’s email. They can print it and bring it onsite. In this way, they don’t have to fill in the registration form onsite and wait in queue.

VIP Clients Information Form

Exhibitor					
Booth No.		Contact			Tel
Email			Fax		
Invited VIP Clients	Company Name	Person Name	Email	Tel	Product

VIII. Hotel Reservation

CIDPEX2020 Hotel Reservation Service

THE 27TH CHINA INTERNATIONAL DISPOSABLE PAPER EXPO

HOTEL RESERVATION SERVICE

Hotel Name	Star Class	Drive To Exhibition	Standard Room Price (Including Breakfast)
Hanyuelou Solis Hotel Nanjing	★★★★★	About 8 Minutes	\$ 107
International Youth Convention Hotels	★★★★★	About 5 Minutes	\$ 121
Zhenbao Holiday Hotel (Nanjing Olympic Center)	★★★★	About 10 Minutes	\$ 83
New Town Hotel Nanjing	★★★★	About 10 Minutes	\$ 75
Echarm Hotel (Nanjing Youth Olympic Games Expo Center)	★★★	About 10 Minutes	\$ 68
Golden Metropolis Hotel	★★★	About 15 Minutes	\$ 64



HOTEL RESERVATION SERVICE CONTACTS

Contacts : Wuxiaobo Tel : +8610-86460766-825 13651098342 E-mail : trip@exposcsm.com

IX. Visa Application

All the applicants for visas are required to have an **Invitation Letter from the Chinese authority**. For overseas exhibitors and visitors of CIDPEX2020, CNHPIA could help you handle the visa invitation letter. Please follow the below steps to get your invitation letter:

1. Please email CNHPIA the necessary information including: **passport copy, company license, dispatch letter, Appendix 1** visa invitation letter application form.
2. Payment : **50 USD** one person except
 - ① CNHPIA members
 - ② CIDPEX2020 exhibitors, and clients invited by the exhibitors
 - ③ Previous visitors (2017, 2018 and 2019)
3. Please send the necessary information to CNHPIA first, we will send you the Account information after the review(**DO NOT pay before the review**). Upon receipt of the payment, CNHPIA will forward the information and Visa Application Report to our Group. It takes about 7-10 working days to handle the Invitation.

4.CNHPIA will email the Invitation to the Visa applier.

5. Visa applier could deal with the visa in the China Embassy in your country.

Please note agents applying for more than one company will be denied.

Organizer Contact: Ashley

Tel: +86-10-64778184

Fax: +86-10-64778199

E-mail: cidpex@cnhpia.org

[Http://en.cnhpia.org/cidpex.html](http://en.cnhpia.org/cidpex.html)

Appendix 1

VISA APPLICATION FORM FOR CIDPEX2020

Deadline: Aug 20, 2020

Please return the completed form by email to: cidpex@cnhpie.org

All foreigners must obtain an entry visa before proceeding to China. Visitors to the exhibition are strongly recommended to process the application **one month before departure** from the country of origin.

Visa Invitation Letter Application Form

Full name		Personal Email	
Job Title		Nationality	
Date of Birth		Place of Birth	
Passport No.		Country to apply the visa	
Entry date in China (dd/mm/yy)		Exit date China (dd/mm/yy)	
Company Name			
Complete Address			
Company Introduction (about 100 words)			
The products you are looking in the exhibition			
Work Experience (How long have you be in this industry)			
Education Background			
Tel		Fax	
Mobile		Website	

Notes: Please fulfill all the information of the above Application Form. Your passport copy, company license, dispatch letter are also needed.

X. CIDPEX2020 TISSUE &HYGIENE Conference

The 27th China International Disposable Paper Expo (CIDPEX2020) will be held in Nanjing in September 2020. The conference will be held on Sep 24-26, and the exhibition will be held on Sep 22-23, 2020.

The conference held before the exhibition is guided by the actual needs of the industry and from the global and visionary perspective, focus on tissue and hygiene industries, gather industrial experts around the world, and concentrate on hot topics for deep analysis, conversation and discussion, building a professional exchange platform of “opening, sharing, cooperation and win-win” for domestic and foreign enterprises. In 2019, the conference attracted more than 750 delegates from the world, and was widely praised. has become the best communication platform of mastering the global market trends and latest technologies covering the whole industry chains of tissue paper & disposable hygiene products.

Tissue & Hygiene Conference is divided in three main sessions: Tissue Paper, Disposable Hygiene Products and Market & Marketing, including totally 36 keynote speeches and 2 high-level forums.

Three highlights:

1. The most professional, forward-looking and high-tech technical exchange platform in global tissue and hygiene industries, with 27 years of history.
2. Following closely the strategy of "the Belt and Road", actively implementing the policy of going out, deeply analyzing the market situation, and exploring opportunities and challenges, on such representative regions as Eastern Europe, Middle East, Africa and Southeast Asia.
3. The topics focus on the hot spot of the industry. Analyzing the latest market changes, and discussing the most concerned topics in the industry, such as marketing innovation, flushable, degradable, intelligent application, new materials, new equipments, and new technologies.

The conference schedule is available in the CIDPEX's official website as the following link: <http://en.cnhpia.org/cidpex.html>

Contacts: Jack, Lily, Lucy, Becky

Tel: 86-10-64778180/92/79/91

<http://en.cnhpia.org/cidpex.html>

Fax: 86-10-64778199

Email: cidpex@cnhpia.org